

CONSTITUTION AND BYLAWS OF SACRED HEART
SCHOOL ADVISORY BOARD

The purpose of School Advisory Board (hereafter referred to as SAB) is to advise and assist the Pastor and the Principal in adhering to the school's mission and Catholic identity, maintaining strong governance and leadership strategies, achieving academic excellence and displaying operational vitality. To that end, the SAB will assist in the development of a long-range strategic plan.

The duties of the SAB are as follows:

1. To be a strong community advocate for Catholic Education
2. To adhere to diocesan policies
3. To periodically evaluate and assess the constitution and by-laws of the SAB
4. To assist the principal and the pastor in setting tuition and fees
5. To develop a long-range strategic plan based on school needs and goals and regularly update plan based on current factors.
6. To advise the principal concerning current and proposed school policies.

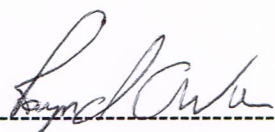
The SAB shall consist of a minimum of five and maximum of eleven elected and/or appointed members. Said members must be active parishioners of Sacred Heart Church and must be supportive of the school. A mix of members who do and do not have children in the school is preferred. Each member, whether elected or appointed, shall serve a three-year term. Employees of the school and members of their immediate families shall be considered non-voting members.

Any member incurring three absences from meetings during one year, and said absences are unexcused by the president, shall be dismissed from the SAB. Resignations from the SAB must be written and approved by the president. If a vacancy occurs, SAB members shall suggest a nominee to the president, who can approve said nominee to fill the vacancy for the remainder of the year.

SAB officers shall consist of a president and secretary. The secretary may or may not be a voting member. SAB officers will be nominated and voted on at the first meeting of the school year and shall serve a one-year term. No officer may succeed him/herself for more than two terms.

Regularly scheduled meetings will be held during the school year on the third Thursday of each month at six PM. Special meetings may be called by the president on a needs basis. A simple majority of voting members shall constitute a quorum.

Signed – Sep 21, 2019



President, Sacred Heart SAB